Ref: CC/Adm/2024-25/07   *Date:* 26/06/2024

Admission to Higher Secondary 1st Year (Arts, Science & Commerce) for Session 2024-25

NOTICE - 6

In continuation of earlier notification dated 07/06/2024, it is hereby notified for all concerned who are in the Selection List (DARPAN) and accepted admission offer in Cachar College, Silchar that Admission (Round 2) to Higher Secondary 1st Year (Arts, Science & Commerce) for Session 2024-25 in Cachar College, Silchar will be completed on **28 June 2024** (Friday).

Instructions to the Students:

Step-1: Document Verification

Accept Admission offer and Visit Cachar College, Silchar on **28 June 2024** (Friday) between **12.30 pm to 2.30 pm** with all relevant Documents for verification, with a set of **ORIGINAL and XEROX** copies.

LIST of documents:
1. Print out of filled in Application Form /Acknowledgment Receipt from DARPAN (One copy to be submitted)
2. Admit Card and Mark sheet of HSLC Examination
3. Caste certificate, if any [SC/ST (P)/ST (H)/OBC/MOBC]
4. Income Certificate (Only for students availing Fee Waiver Scheme) issued by Circle Office (Original copy to be submitted)
5. A Declaration/Undertaking showing that neither of the Parents of the Student is an employee of State/Central Govt. Department. (Only for students availing Fee Waiver Scheme)
6. Sapling photo (Only for students availing Fee Waiver Scheme)
7. Front Page of Bank Passbook showing Account number
8. PRC/Voter ID of Self or Father or Mother /NRC of Self or Parent/ADHAR Card of self or Parent/ BPL Card/ Birth Certificate/ Passport of Self or Parent as Proof of Domicile of Assam
9. NCC/Sports/EWS etc. certificate if any
10. Migration/ Gap certificate, if any
11. PWD Certificate (if Required)

Step-2: After successful verification, visit Cachar College Admission portal (https://www.cacharcollege.ac.in) to **fill up the Cachar College Admission Form** and upload the necessary documents followed by **payment of Admission Fee ONLINE** between **5 pm on 28 June 2024** to **5 pm on 29 June 2024** to complete the Admission process.

A. Click "ADMISSION"
B. Click "ONLINE ADMISSION PORTAL (HS - I)" and abide by the steps given.
C. Click "APPLICANT REGISTRATION" to register under Cachar College, Silchar by providing your valid Mobile Number.
(Note down the auto-generated Registration ID and Create your own Password).
D. Click "APPLICANT LOGIN" and enter the Registration ID & Password to Log in.
E. Click "New Application" and proceed to Check ARN and fill up the Cachar College Admission Form and upload the necessary documents.
(Keep the same Subject combination as given by you in the DARPAN online Portal).
F. Click "ADMISSION FEE PAYMENT" to pay Admission Fee ONLINE and take a print-out of the receipt generated.

(Dr. Bibash Deb)
Principal i/c
Cachar College, Silchar
Principal i/c
Cachar College, Silchar-1
26/06/2024

Copy to:
1. Convener, Admission Committee for information and necessary action
2. College Notice Board
3. Coordinator, IQAC, for records
4. Head Assistant, for information and necessary action
5. Web Administrator with a request for uploading on the College website
6. M/s Exabyte Solutions
7. Guard File